



## **Minutes of the Parish Meeting held on**

**Tuesday 11<sup>th</sup> March 2025 7.30pm at Mawdesley Village Hall**

Participants: Cllr L Causer (Chair), Cllr M Worthington (Vice Chair), Cllr J Hogg, Cllr M Henty, Trish Grimshaw (Clerk/RFO), P Boardman (Lengthsman) and 3 members of the public.

1. **Apologies for absence** – Cllr G Worthington, Cllr S Boardman
2. **Declarations of Interest and Dispensations** - None
3. **To receive declarations of interest from Councillor's on items on the agenda** - None
4. **To receive written requests for dispensations for disclosable pecuniary interests (if any)** – None
5. **To grant any requests for dispensation as appropriate** - None
6. **Minutes of the Previous Meeting. To resolve to approve as a correct record the Minutes of the Council Meeting held on 11.03.25.** It was resolved to approve as a correct record the Minutes of the Council Meeting held on 11.03.25.
7. **Public Participation: To adjourn the meeting for a period of public participation.**

A resident from High Street reiterated concerns regarding speeding traffic on High Street and stated he has forwarded correspondence he has had with the Highways authority to the Clerk today; the Clerk to forward the resident's e mail information to Parish Councillors.

Two further residents who live on Ridley Lane raised concerns regarding speeding traffic including farm vehicles. One resident had tried to contact Lancashire Police via the website link but had not been successful.

The Clerk confirmed the link on the noticeboards is correct and is will also detail in the minutes.

[Speed Concern Submission – Lancashire Road Safety Partnership](#)

The Chair confirmed speeding was an agenda item.

Mark Cobham from Red Admiral attended the meeting to update the Parish Councillors on the bands success in qualifying to attend the National finals in September. Fundraising and a just giving page has been set up to raise money for the band's expenses. A request was made for any possible financial support from the Parish Council.

The Chair confirmed this item was within the Clerk's report (previously distributed) hence the Parish Councillors would discuss at that point.

8. **To receive an update regarding the oak tree at 4a New Street.** The Clerk confirmed a letter had been sent to Chorley Council supporting the tree preservation order.
9. **To consider a small donation to the Bat Conservation Trust.** It was ratified to send a letter of thanks to the Bat Conservation Trust.
10. **To discuss progress in identifying grant funding in respect of the timber cabin.**  
The Clerk investigated a possible grant source from Chorley Council however it was established that the total grant 'pot' was £8k for all Western Parishes. Hence the Clerk

applied for a grant from this fund towards the clean-up day. The Clerk to investigate lottery funding.

11. **To receive data from Lancashire County Council on the temporary Speed Indicator Device which was located on New Street and agree a way forward.** The speed data (previously circulated) of 2 periods (October 2024 and February/March 2025) was discussed. On comparing the data (October 2024 and February/March 2025) it was evident overall speeding has reduced. However, it was acknowledged that further work needs to be done. It was ratified to contact the police regarding future school campaigns and their availability of a radar speed gun to deter speeding and enforce speed limits.
12. **To receive an update on the design work for the Interpretation Board on Moss Fields.** The Clerk thanked Parish Councillors for their feedback, a further draft is awaited and will be circulated to Parish Councillors for final feedback.
13. **To receive an update on Moss Fields Masterplan.** The Lengthsman brought the 'woodland sculptures' to the meeting. It was agreed to arrange a site visit to discuss locations. The Clerk confirmed she had contacted the Community gardeners regarding completion of the raised bed. Parish Councillors requested a representative from the Community gardeners to attend future meetings. Cllr Henty requested a separate meeting of the volunteers in advance of the next Parish Council meeting. The Clerk to organise.
14. **To discuss and agree a form of words for signage on Moss Fields and to agree the type of signage.** It was ratified to request the scouts inscribe a timber sign, the wording to be agreed with Parish Councillors via e mail.
15. **To discuss whether a small donation should be made to the Parish Council for the supply of cut logs from Moss Fields.** It was ratified that recipients of logs should be made aware of Mawdesley village charities and organisations suggesting a small donation is made to one of their choice.
16. **To receive an update on the sewage in the brook at Hall Green Barn which has been reported to the Environment Agency.** The Clerk confirmed she received a telephone call today from the environment agency who believe the issue is the responsibility of United Utilities due to it being near a combined sewer. They will forward the complaint to UU to request this is fixed and will investigate further should this not be the case.
17. **To receive and acknowledge correspondence from Chorley Council (Lindsey Blackstock, Open Space Strategy Officer) regarding £402.00 which is ringfenced for creation/expansion/improvement of the areas of play provision. There is 5 years to spend, and CBC will hold the money until it can be put to CIL or external funding scheme.** Parish Councillors noted the information. Cllr M Worthington highlighted the S106 agreements for the Gorsey Lane original development – the Clerk to check if the agreed amounts (£7000) for the provision or improvement of equipped play areas have been already allocated to a Mawdesley play provision. In addition, 'Gorsey Lane' phase 2 covers a biodiversity net gain contribution with an additional sum for 'children and young people contribution', and monies towards the works of addition, improvement and enhancement to sports pitches and sports facilities within the Borough. The Clerk to investigate how the Parish Council can lobby to Chorley Council to enable some of the funds to be spent in the village.
18. **To discuss the response from 'Make Me Something Special' regarding the oak sign on Hurst Green and agree a way forward.** Parish Councillors ratified the Clerk respond requesting the matter is escalated to the next level in the organisation.
19. **Parish Clerk's Report.** The Clerks report (previously circulated) was noted. The Clerk highlighted the request for financial support from Red Admiral Band. Following

discussion, it was ratified to provide £1,000 out of this year's budget, proposed by Cllr M Worthington, seconded by the Chair will all Parish Councillors in agreement.

20. **Lengthsman's Report.** The Lengthsman has been advised by Cllr C Southern that Chorley Council will assess the need for a bin on Moss Fields, however the Parish Council may be charged for emptying the bin.

The mower is due to be taken in for a service.

The Lengthsman reported advised of a leaking pipe on Ashtrees, LCC will be notified.

21. **To receive an update on the Neighbourhood Plan.** The sub-committee met to finalise the draft document, a few more amendments are required before the document is returned to Dave, the Clerk is collating the information.
22. **To receive feedback from the sub-committee regarding the 'nativity' project.** Work is progressing on sourcing suitable figures and the most appropriate site with a power supply.
23. **To receive an update from the Chair on progress with the police in relation to the Christmas light switch on event and agree a way forward.** The Chair confirmed she has spoken to Maria Featherstone who advised there is no issue as the pavement is not being closed. Cllr Henty suggested additional Marshalls to ensure the public are kept on the Hurst Green site, with awareness being made to motorists approaching the event via signage and cones. Cllr Henty to undertake a full risk assessment for the next meeting.
24. **To confirm the date for the village clean-up day and receive an update from the Clerk regarding a grant to support the event.** The Clerk advised of the dates the village hall car park is available and confirmed she has applied for funding towards the event from Chorley Council. It was ratified to hold the clean-up morning on Saturday 27<sup>th</sup> September.
25. **To receive feedback on the article in the newsletter regarding a scarecrow competition.** The Clerk confirmed that one resident had responded to the request for a volunteers. It was ratified not to hold the competition this year and revisit next year.
26. **Planning Matters - to discuss and decide a response (if applicable) to planning applications including those received after the agenda is published.**

**Proposal: Hip-to-gable roof alteration including raised eaves and ridge height to provide habitable accommodation at first floor, two storey front extension, widening of existing driveway, and associated alterations**

**Location: 32 Gorsey Lane Mawdesley Ormskirk L40 3TF**

**Reference: 25/00194/FULHH**

**We have received the above application which can be viewed at [planning.chorley.gov.uk](https://planning.chorley.gov.uk). Please view the documents and submit your comments online by 21 March 2025.**

**Decision: No objections**

27. **To pass a resolution to agree the Parish Council standing orders** – approved.
28. **To pass a resolution to agree financial regulations** – approved
29. **To pass a resolution to agree risk management policy statement.**
30. **To pass a resolution to agree the internal auditor, fee, and terms of reference** - approved to appoint Heelis and Lodge.
31. **To pass a resolution to agree the risk management register** – approved
32. **To pass a resolution to agree the parish council asset register** – approved
33. **To consider and approve the schedule of accounts for payment** – approved
34. **Financial reports – to ratify accounts and authorise payments** – approved

**In view of the confidential nature of the following items members of the public are excluded at this point.**

**35. Staffing Review**

A separate note of the resolution is contained in a confidential minute.

*There being no further business the meeting closed at 21.14*

**Signed ..... L Causer ..... Cllr L Causer, Chair. Dated 08.04.25**